# **energy security safeguard schemes**

Template: Post Implementation Declaration

## Purpose of this template

The purpose of the Post Implementation Declaration is to confirm that the equipment and implementation requirements for an activity definition have been met. The ACP must keep a copy of the completed Post Implementation Declaration for each implementation as evidence to be checked at audit.

**Home Energy Efficiency Retrofits (ESS) – all activity definitions**

Accredited Certificate Providers (**ACPs**) must use a Post Implementation Declaration to evidence that the equipment and implementation requirements of the applicable activity definition have been met. See the [Home Energy Efficiency Retrofits Method Guide](https://www.ess.nsw.gov.au/Home/Document-Search/Guides/HEER-Method-Guide/) for further information.

**Reducing Demand Using Efficiency (PDRS) – HVAC1 and SYS2**

ACPs may use a Post Implementation Declaration to evidence that the equipment and implementation requirements of HVAC1 and SYS2 have been met. See the [Reducing Demand Using Efficiency – Peak Demand Savings Capacity Method Guide](https://www.energysustainabilityschemes.nsw.gov.au/Home/Document-Search/Guides/RDUE-Peak-Demand-Savings-Capacity-Method-Guide) for further information.

## Instructions for using this template

ACPs may use this template or develop their own declaration form based on the template.

To use this template, you must:

* copy the wording of this document into your own document
* delete the activities that are not relevant, and
* format and amend as appropriate.

[ACP Company name and logo]

**Installer and site details**

|  |  |
| --- | --- |
| Name | [Installer to complete] |
| Business name | [Installer to complete] |
| ABN | [Installer to complete] |
| Phone number | [Installer to complete] |
| Site address | [Installer to complete] |
| Completion date of works | [Installer to complete] |
| Type of licence | [Installer to complete] |
| Licence number | [Installer to complete] |
| Certifications | [Installer to complete] |

**Activities implemented at the site**

| **ESS Activity Definition and Name** | **Tick**  |
| --- | --- |
| D1 | Replace an external single-glazed window or door with a thermally efficient window or door | [ ]  |
| D2 | Modify an external window or glazed door by installing secondary glazing |[ ]
| D5 | Replace an existing pool pump with a high efficiency pool pump | [ ]  |
| D11 | Replace an existing gas fired water heater with a high efficiency gas fired water heater | [ ]  |
| D12 | Install a high efficiency gas space heater or replace an existing gas space heater with a high efficiency gas space heater | [ ]  |
| D13 | Install a natural roof space ventilator | [ ]  |
| D14 | Install a fan-forced roof space ventilator, PV powered fan-forced roof space ventilator or an occupied space ventilator | [ ]  |
| D15 | Replace an exhaust fan with a self sealing exhaust fan | [ ]  |
| D16 | Install a new high efficiency air conditioner or replace an existing air conditioner with a high efficiency air conditioner | [ ]  |
| D17 | Replace an existing electric water heater with an air source heat pump water heater | [ ]  |
| D18 | Replace an existing electric water heater with a solar (electric boosted) water heater | [ ]  |
| D19 | Replace an existing gas water heater with an air source heat pump water heater | [ ]  |
| D20 | Replace an existing gas water heater with a solar (electric boosted) water heater | [ ]  |
| D21 | Replace an existing gas water heater with a solar (gas boosted) water heater | [ ]  |
| E1 | Replace halogen downlight with an LED luminaire and/or lamp | [ ]  |
| E2 | Replace a linear halogen floodlight with a high efficiency lamp | [ ]  |
| E3 | Replace parabolic aluminised reflector (PAR) lamp with efficient luminaire and/or lamp | [ ]  |
| E4 | Replace a T8 or T12 luminaire with a T5 luminaire | [ ]  |
| E5 | Replace a T8 or T12 luminaire with an LED luminaire | [ ]  |
| E6 | Replace an existing showerhead with an ultra-low flow showerhead | [ ]  |
| E7 | Modify an external door with draught-proofing | [ ]  |
| E8 | Modify an external window with draught-proofing | [ ]  |
| E9 | Modify a fireplace chimney by sealing with a damper | [ ]  |
| E10 | Install an external blind to a window or door | [ ]  |
| E11 | Replace an Edison screw or bayonet lamp with an LED lamp for general lighting purposes | [ ]  |
| E12 | Modify an exhaust fan with a sealing product | [ ]  |
| E13 | Replace a T5 luminaire with a LED luminaire | [ ]  |
| **PDRS Activity Definition and Name** | **Tick**  |
| HVAC1 | Install a new high efficiency air conditioner or replace an existing air conditioner with a high efficiency air conditioner | [ ]  |
| SYS2 | Replace an existing pool pump with a high efficiency pool pump | [ ]  |

**Installer declaration**

I, [Installer name], hereby declare that:

* I have undertaken or supervised the activities selected above at the site.
* I am aware of and have complied with the implementation requirements specified in Schedules D and E to the *Energy Savings Scheme Rule of 2009* (ESS Rule) and/or Schedule B to the *Peak Demand Reduction Scheme Rule of 2022* (PDRS Rule) (as applicable) for each of the activities I have undertaken or supervised.
* The products installed for each activity which I have undertaken or supervised comply with the equipment requirements specified in Schedules D and E to the ESS Rule and Schedule B to the PDRS Rule (as applicable).
* I have documented and attached a list of all new equipment installed at the site for the purposes of generating certificates under the Energy Security Safeguard Schemes.
* The information I have provided is complete and accurate and I am aware that there are penalties for providing false or misleading information in this form.

**Note: Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 (and/or six (6) months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

|  |  |
| --- | --- |
| Signature | [Installer to sign] |
| Name | [Installer to complete] |
| Date signed | [Installer to complete] |

**Purchaser declaration**

I, [Purchaser name], hereby declare that:

* The activities selected above have been undertaken at the site.
* I am satisfied with the result of the activities that have been undertaken at the site.
* Where the activities involved a lighting upgrade, I am satisfied with the light distribution of the upgraded lamps, that they are not flickering and that the dimmers are working (if the activity involved a lighting upgrade).
* Where the activities involved a lighting upgrade, I have paid [$x] for the implementation and this amount was not, and will not be, reimbursed.

**Note: Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 (and/or six (6) months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

|  |  |
| --- | --- |
| Signature | [Purchaser to sign] |
| Name | [Purchaser to complete] |
| Date signed | [Purchaser to complete] |