# **energy security safeguard schemes**

Template: Installer Declaration

## Purpose of this template

The purpose of the Installer Declaration is to confirm that the equipment and installation/implementation requirements of an activity definition have been met, including:

* the address where the equipment was installed
* the date of installation
* the make and model of the equipment installed, and
* that the equipment meets relevant ESS and PDRS requirements, including that it was installed according to manufacturer’s guidelines, equipment/installation standards and legislation, and (where relevant) that the implementation was performed or supervised by a suitably qualified person.

The ACP must keep a copy of the completed Installer Declaration for each implementation as evidence.

**Installation of High Efficiency Appliances for Businesses (ESS)**

Where stated in the [IHEAB Method Guide](https://www.energysustainabilityschemes.nsw.gov.au/Home/Document-Search/Guides/IHEAB-Method-Guide/IHEAB-Method-Guide-V3.8), Accredited Certificate Providers (**ACPs**) must arrange for the installer to complete and sign an Installer Declaration.

**Reducing Demand Using Efficiency (PDRS) – HVAC2, WH1, RF2 and SYS1**

ACPs may use an Installer Declaration to evidence that the equipment and implementation requirements of the applicable activity definition have been met. See the [Reducing Demand Using Efficiency – Peak Demand Savings Capacity Method Guide](https://www.energysustainabilityschemes.nsw.gov.au/Home/Document-Search/Guides/RDUE-Peak-Demand-Savings-Capacity-Method-Guide) for more information.

## Instructions for using this template

ACPs may use this template or develop their own declaration based on the template.

To use this template, you will need to:

* select the relevant declaration from the following pages
* copy the wording from the declaration into your own document
* format as appropriate
* request that the installer completes the relevant sections of the form, including by:
  + completing the sections of the form(s) in square brackets, and
  + signing and dating the form(s).

**Installer Declaration – Activity Definition F1.1**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and/or legislation
* there was no existing equipment at the site before the installation
* the activity has been performed or supervised by a suitably qualified licence holder, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Note: Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or six (6) months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F1.2 and/or RF2**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the equipment was installed, and any existing equipment has been removed, according to the manufacturer’s guidelines, relevant equipment/installation standards and/or legislation
* the removed equipment was disposed of in accordance with the relevant legislation
* the activity has been performed or supervised by a suitably qualified licence holder, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Note: Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 (and/or six (6) months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers/capacity holders or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F4 and/or HVAC1**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the equipment was installed, and any existing equipment has been removed, according to the manufacturer’s guidelines, relevant equipment/installation standards and/or legislation
* the activity has been performed or supervised by a suitably qualified licence holder, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Note: Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 (and/or six (6) months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers/capacity holders or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F5, F6, F7, F11, F13, F14 and/or SYS1**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form

**Note: Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 (and/or six (6) months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers/capacity holders or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F8 and/or F9**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the replacement gas fired water heater is not a storage or instantaneous water heater as defined by AS/NZS 3814 (if applicable)
* the existing equipment was disconnected and removed
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Note: Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or six (6) months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definition F10**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the boiler/heater has a digital burner control system capable of receiving a signal from a flue gas sensor for oxygen trim purposes
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Note: Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or six (6) months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definition F12**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the economiser has been fitted with a control system with minimum flow rates such that manual intervention is not required for operation, unless it is specifically designed to run dry
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Note: Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or six (6) months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definition F15**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the residual blowdown heat exchanger was installed such that it transfers heat from the steam boiler’s blowdown fluid to a fluid stream of less than 40°C
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment /installation standards and/or legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Note: Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or six (6) months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F16 and/or WH1**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the activity, including the removal of the existing equipment was performed or supervised by a qualified licence holder in compliance with the relevant standards and/or legislation
* the new equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and/or legislation,
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Note: Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 (and/or six (6) months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers/capacity holders or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definition F17**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the activity was performed or supervised by a qualified licence holder in compliance with the relevant standards and/or legislation
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment /installation standards and/or legislation
* the installed equipment did not replace any existing equipment, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Note: Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or six (6) months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of original energy savers or installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |