Application for Accreditation – Part B

Method Details – Removal of Old Appliances

Version 3.3, April 2023

Purpose of this form

This form is used to apply for accreditation as an Accredited Certificate Provider or ‘ACP’ for the **Removal of Old Appliances (RoOA)** sub-method. It must be accompanied by *Application Form – Part A (general details)* and other supporting documentation as indicated in these forms.

Refer to the [Removal of Old Appliances Method Guide](https://www.ess.nsw.gov.au/Home/About-ESS/Energy-savings-calculation-methods/Removal-of-Old-Appliances) to assist you in completing this form. Essential information about the requirements of applicants and ACPs is set out in the:

* [ACP Application Guide](https://www.ess.nsw.gov.au/Home/Document-Search/Guides/Application-for-Accreditation-Guide-ACPs)
* [Record Keeping Guide](https://www.ess.nsw.gov.au/Accredited-Certificate-Providers/Obligations-of-an-ACP/Record-keeping)
* [Guide to ACP’s Obligations](https://www.ess.nsw.gov.au/Accredited-Certificate-Providers/Obligations-of-an-ACP).

Your application information must be consistent with and meet the requirements set out in these documents. More information on the [application process](https://www.ess.nsw.gov.au/Accredited-Certificate-Providers/Becoming-an-ACP/The-application-process) can be found on the ESS website.

Meaning of key terms and icons in this form

Words which are defined in the ESS Rule and used in this Application Form have the same meaning in this Application Form as in the ESS Rule, unless the context requires otherwise.

Key terms

**ACP** means **accredited certificate provider**. If this application for accreditation is approved, you will be an ACP.

**Activity definition** means an activity as specified in a Schedule to the ESS Rule. Activity definitions for RoOA are set out in Schedule C of the ESS Rule.

**Eligible fuels** anything which, from time to time, is a “recognised form of energy” as that term is defined under clause 2 of Schedule 4A to the *Electricity Supply Act 1995*.

*[Note: This definition of eligible fuels differs from the definition of the same term under the ESS Rule. Electricity is an eligible fuel under this method.]*

**ESC** means **energy savings certificate**. If this application for accreditation is approved, you may be able to create ESCs from the activities conducted under the relevant RESA.

**ESS Rule** means the[***Energy Savings Scheme Rule of 2009***](https://www.ess.nsw.gov.au/Home/About-ESS/Legislation-ESS-Performance/ESS-Rule). The ESS Rule sets out the specific requirements of each calculation method under the ESS. Requirements specific to RoOA are set out in clause 9.7 of the ESS Rule. The ESS Rule is available on the ESS website.

**EUE** means **end-user equipment.** EUE is equipment, processes, or systems which consume eligible fuels. This includes the equipment directly consuming one or more eligible fuels as well as equipment or products that cause, control or influence the consumption of one or more eligible fuels.

**Implementation** means the delivery of a RESA at a site.

**RESA** means **recognised energy saving activity**. A RESA must meet all of the criteria set out in clause 5.3 of the ESS Rule. If this application for accreditation is approved, you will be accredited in respect of a specific energy saving activity.

**Site** means the location of the EUE included in a RESA, as defined by:

* an Address,
* a unique identifier, as specified for the relevant implementation that identifies the affected EUE, or
* a method accepted by the Scheme Administrator.

Icons

|  |  |
| --- | --- |
|  | Important information to assist you with completing the application. |
|  | Indicates an instruction for completing this form. |
| 0. | Indicates a document or supporting evidence to be provided with the application. |

How to complete and submit your application

1. Complete [Application for Accreditation – Part A](http://www.ess.nsw.gov.au/How_to_apply_for_accreditation/Apply_now_-_guides_and_application_forms) and Application for Accreditation – Part B (this form).
2. Finalise supporting documentation.
3. Review the completed application forms and supporting documentation to ensure they are concise, complete and accurate. This is an opportunity to demonstrate the effectiveness of your quality assurance procedures to IPART.
4. Submit the application forms and supporting documentation to IPART.

Method eligibility

#### Appliances

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|  | If your application is successful, you will be accredited to **remove** EUE. |
|  | Select one or more of the activities that will be conducted under this RESA  |

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| Activity C1 – Remove a spare refrigerator or freezer | [ ]  |
| Activity C2 – Remove a primary refrigerator or freezer | [ ]  |

#### Eligible sites

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|  | Eligible sites are specified in the relevant activity definition set out in Schedule C of the ESS Rule.  |

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| Describe how you will ensure the site is an eligible site and meets the relevant requirements: | Click here to enter text |

End-user equipment

#### Equipment requirements

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|  | Each item of EUE must meet the equipment requirements specified in the relevant activity definition set out in Schedule C of the ESS Rule. |

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| Describe how you will ensure that removed equipment is in working order: | Click here to enter text |
| **For Activity C1**: Describe how you will ensure there is another refrigerator or freezer providing primary refrigeration that is located in, or closer to the kitchen: | Click here to enter text |
| **For Activity C2**: Describe how you will ensure the appliance is a primary refrigerator or freezer: | Click here to enter text |
| **For Activity C2**: Describe how you will ensure a new fridge or freezer is being delivered to the site to replace the fridge or freezer being removed: | Click here to enter text |

#### Disposal of EUE

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|  | Equipment that is removed as part of the RESA must be disposed of appropriately. It must not be refurbished, re-used or resold.Refrigerants must be disposed of in a manner compliant with the Ozone Protection and Synthetic Greenhouse Gas Management Act 1989 (Cth). |

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| Describe how you will ensure removed equipment is not refurbished, re-used or resold: | Click here to enter text |
| Describe how you will dispose of any refrigerants and obtain evidence of refrigerant recycling, such as a recycling receipt or tax invoice: | Click here to enter text |
| Describe how you will track each appliance from pick up to destruction: | Click here to enter text |

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| 0. | Attach a copy of your disposal agent’s handling licence. |

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| File name – disposal agent’s handling licence: | Click here to enter text |

#### AS/NZS group classification

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|  | Eligible appliances must meet certain AS/NZS 4474 groups, as specified in the relevant activity definition. Refer to the appendices of the Method Guide. |

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| Describe how you will ensure removed appliances meet one of the eligible AS/NZS 4474 group classifications: | Click here to enter text |

#### Capacity

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|  | The fridge, freezer or combination fridge freezer must have a capacity of more than 200L. |

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| Describe how you will ensure each removed appliance has a capacity of 200L or more: | Click here to enter text |

#### Multiple appliances

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| Describe how you will record the details and eligibility of multiple appliances being removed at a single site: | Click here to enter text |
| Describe how you will track movements of multiple appliances being removed at a single site: | Click here to enter text |

Calculating energy savings

#### Calculating energy savings

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|  | *The deemed equipment electricity savings are inputs to the calculation of energy savings. They are specified in the relevant activity definition set out in Schedule C of the ESS Rule. Deemed equipment electricity savings factors are updated from time to time.*The energy savings calculation is set out in clause 9.7 of the ESS Rule. |

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| Describe how you will calculate energy savings (i.e. provide details about spreadsheets or other calculation tools that you will use): | Click here to enter text |
| Describe how you will ensure the calculation tool uses the correct deemed equipment electricity savings factors: | Click here to enter text |

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| 0. | Attach the calculation spreadsheet(s) / tool(s) you will use to calculate energy savings. The spreadsheet / tool must show the steps and formula used to calculate energy savings. |

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| File name – calculation spreadsheet/tool: | Click here to enter text |

#### Accuracy of energy savings and ESC calculations

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|  | You must have appropriate procedures for checking calculations of energy savings and ESCs. If during an audit of your RESA the auditor identifies errors in calculations from which ESCs have been registered, you may be requested, or required, to forfeit any improperly created ESCs. |

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| Describe how your procedures will ensure the accuracy of energy savings and ESC calculations: | Click here to enter text |